

MOCHA LISA COFFEEHOUSE

"ART IN THE YARD"

Saturday July 21st, 2018 9am – 3pm

**Mocha Lisa Coffeehouse's Art In the Yard is for artists and handcrafters ONLY!
It is not intended for Dealers or Retail Sellers of commercial goods.**

I. Reserved Spaces Terms

- a. Exhibitors agree to participate in this event and request a space described below:
 - i. 10' by 10' cost \$45
 - ii. 12' by 12' cost \$50
- b. Payments will be made at time of registration.
- c. Your space has been reserved specifically for you, rain or shine. Refunds will not be granted for no-shows or last minute cancellations.
- d. Your event packets will be mailed to you no later the 1-1/2 weeks before the event.
- e. Exhibitors should only use the space provided and not extend beyond reserved area. Spaces will be marked and numbered 1-1/2 weeks before the event
- f. Management reserves the right to refuse any Exhibit/Exhibitor.

II. Exhibition Area Conditions

- a. Tables and tents are **not** provided and are the responsibility of the Exhibitor.
- b. No electricity is available. No generators are allowed.
- c. Exhibitors are required to carry their own property damage insurance.
- d. We reserve the right to inspect and remove any merchandise or display materials we consider inappropriate at this event.
- e. A table covering that extends to the ground is required to cover boxes under the tables to keep the area neat for other exhibitors.
- f. No smoking or alcoholic beverages are allowed within the exhibit area.
- g. Booths should be manned at all times.
- h. No dangerous chemicals or combustibles or anything deemed a fire hazard are permitted within the exhibition area.
- i. Any destructive or unsafe behavior will not be tolerated.
- j. All Exhibitors are required to clean-up **all debris** from their space before they depart.
- k. Mocha Lisa Coffeehouse reserves the right to eject any exhibitor, agent, or employee from the premises who fails to comply with any of the above conditions.
- l. Exhibitor agrees to indemnify and hold harmless Mocha Lisa Coffeehouse, LLC and its agents, and release any liability whatsoever for any injury, damages, or losses including attorney's fees rising from, and all activities pertaining to this event.

III. Parking & Loading/Unloading

- a. You will have access to the exhibition area 2 hours before the event begins, and 2 hours after it completes.
- b. There will be no security before or during the event so we recommend you don't leave materials unattended after set-up. The coffeehouse is open for business Saturday at 7am.
- c. Parking for exhibitors has been arranged at the Moose Lodge to the north of Mocha Lisa Coffeehouse during this event. Since parking at the coffeehouse is at a premium and should be available for our guests and your customers; once you have unloaded please move your vehicle and proceed as quickly as possible to the Moose Lodge parking area.
- d. Any booth workers or extra vehicles should be parked at the Moose Lodge.

REGISTRATION - Please fill in all spaces below

Company Name & Address	Phone Number & Email	Participant(s) Name
Description of Items		
Signature:	Date:	

Please forward checks payable to Mocha Lisa Coffeehouse LLC at 2825 4 1/2 Mile Road, Racine WI, 53402; with the original copy of this contract completed and signed, **NO LATER THAN July 1st**. Space is limited – first come first serve!